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[Project Management Absolute Beginner's Guide](#) Oct 24 2021 Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn: * Master the key skills and qualities every project manager needs * Lead projects, don't just "manage" them * Avoid 15 most common mistakes new project managers make * Learn from troubled, successful, and "recovered" projects * Set the stage for success by effectively defining your project * Build a usable project plan and an accurate work breakdown structure (WBS) * Create budgets and schedules that help you manage risk * Use powerful control and reporting techniques, including earned value management * Smoothly manage project changes, issues, risks, deliverables, and quality * Manage project communications and stakeholder expectations * Organize and lead high-performance project teams * Manage cross-functional, cross-cultural, and virtual projects * Work successfully with vendors and Project Management Offices * Make the most of Microsoft Project and new web-based alternatives * Get started with agile and "critical chain" project management * Gain key insights that will accelerate your learning curve * Know how to respond to real-life situations, not just what they teach you in school

[Beginner's Guide to Google Sheets](#) Apr 17 2021 Google Sheets is a wonderful tool but if you are new to it, it can be a little daunting. In this book I'll take you step-by-step through the different areas of Google Sheets, starting from the very basics to more advanced areas, so that you are able to use Google Sheets with confidence. Updated with the latest changes to Sheets, including removing duplications, trimming whitespace, version and cell edit history, suggested formulas, row & column grouping, and editing page breaks. Plus, all the screenshots have been redone to make them even easier to read and to show the latest version of Sheets. February 2021. Contents: 1-The basics 2-Cell formatting 3-Formatting your data 4-Basic functions and formulas 5-Controlling rows and columns (part 1) 6-Controlling rows and columns (part 2) 7-Cell referencing 8-Moving, copying, pasting 9-Moving beyond one sheet 10-Printing 11-Downloading, emailing & sharing 12-Filtering your data 13-Conditional formatting & custom formulas 14-Sorting your data 15-Merging your data 16-Notes and comments 17-Sparklines 18-Creating charts (part 1) 19-Creating charts (part 2) 20-Alternating Colours in a table 21-Inserting hyperlinks 22-The Explore tool 23-Data validation 24-Removing duplications & trimming whitespace 25-Version & cell edit history

[A Beginner's Guide To Day Trading Online 2nd Edition](#) Sep 03 2022 A financial consultant and author of A Beginner's Guide to Day Trading Online provides a comprehensive, timely, and strategic introduction to online brokers and electronic trading, discussing new trading products, assessing funds, explaining how to analyze stocks, and more. Original. 60,000 first printing.

[A beginner's guide to Python](#) Nov 12 2020 Python is one of the most prominent programming languages with the rapid growth of applications in different domains like Machine Learning, Web Development, Automation etc. The syntax for python is quite easy from a programmer perspective but there is a ton of things to learn from this syntax. This book provides a clear and concise text for beginners to get started with the python programming language in a simple and systematic way. Read this book to learn some basic concepts of python in an easy manner and apply them to solve 150+ programming problems included in the book. As soon as you complete the book and learned so much about programming in python, there is a hunger to learn more. The next step is jumping into "Data Structures and Algorithms" and cover topics like different sorting, searching, graph, tree, heaps based algorithms by using different new data structures like a stack, queue, binary tree, linked list, array etc. The syntax changes with each language but the concept of the algorithm remains the same in almost every language.

[Beginner's Guide to Community-Based Arts, 2nd Edition](#) Sep 22 2021 "Ten graphic stories about artists, educators & activists across the U.S."--Cover.

[Beginner's Guide to Homeopathy](#) Dec 14 2020 This book is intended for the use of beginners in homeopathy and families who may wish to utilise homeopathic remedies for ordinary ailments.

[Beginner's Guide to Digital Painting in Photoshop 2nd Edition](#) Feb 25 2022 The definitive beginner's guide to digital painting gets an impressive cover-to-cover update, featuring all-new tutorials and stunning artwork from top industry professionals

[C++: A Beginner's Guide, Second Edition](#) Dec 02 2019 Essential skills made easy! Written by Herb Schildt, the world's leading programming author, this step-by-step book is ideal for first-time programmers or those new to C++. The modular approach of this series, including sample projects and progress checks, makes it easy to learn to use C++ at your own pace.

[Computer Basics Absolute Beginner's Guide, Windows 10 Edition](#) Oct 12 2020 Make the most of your new Windows 10 notebook, desktop computer, or tablet--without becoming a technical expert! This book is the fastest way to get comfortable, get productive, get online, get started with social networking, make more connections, and have more fun! Even if you've never used a Windows computer before, this book shows you how to do what you want, one incredibly clear and easy step at a time. Computer Basics have never, ever been this simple. Who knew how simple using computers could be? This is today's best beginner's guide to using your computer or tablet with the new Windows 10 operating system...simple, practical instructions for doing everything you really want to do! Here's a small sample of what you'll learn: Set up Windows 10 and get online fast Use the new Windows 10 Modern interface Get started with social networking on Facebook, Twitter, Pinterest, and LinkedIn Use Windows 10's built-in apps--and find great new apps in the Windows Store Connect printers and external storage, and set up automatic file backup Create a home network in just minutes Go online to shop, sell your stuff, manage your money, and do research Get your office work done fast Organize, view, and share photos Play music using Windows 10, iTunes, or streaming music services Watch TV shows and movies online Protect yourself against viruses, spyware, and spam Keep your system running reliably at top speed

[Beginner's Guide to DIY](#) Jul 01 2022 Start doing your own household repairs and simple renovations without the expense of calling in a professional. Full of expert advice, this practical beginner's handbook features easy instructions for all the home DIY basics, from painting and wallpapering to simple plumbing, changing a lock, using power tools, fixing a squeaky board and much more.

[A Beginner's Guide to Scientific Method](#) Oct 04 2022 This concise yet comprehensive guide provides an introduction to the scientific method of inquiry as well as detailed coverage of the many misapplications of scientific method that define pseudoscience. Compact enough to be used as a supplementary book in a science class, yet thorough enough in its coverage to be used as a core text in a class on scientific method, this text assists students in using the scientific method to design and assess experiments. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

[Beginner's Guide to Quilting](#) Apr 29 2022 Learn how to make beautiful quilts with this comprehensive guide to patchwork and quilting for beginners. Covers all aspects of quilting from piecing and applique to quilting and binding. Choose from 16 simple projects, each focusing on a different technique, from bags and cushions to table mats, wall hangings and bed quilts. Clear illustrations and step-by-step instructions accompany each project, making them all suitable for even a complete novice. The book also includes a quilting glossary explaining common quilting and sewing terms.

[Buddhism](#) Jul 29 2019 4th Edition Now Available with New Beautiful Images! "No matter how hard the past, you can always begin again." - Buddha An ancient and deeply revered practice, Buddhism is even more popular now than it has been in decades. The secret behind its steady rise is due in part to the plethora of benefits Buddhism reaps upon those who practice it and apply its teachings to their lives. Through mindfulness and meditation, Buddhism injects peace and clarity into the minds and lives of those who dedicate themselves to it. Those wonderful benefits can be a part of your life as well through the careful study of its various tenets. In Buddhism, this thoughtful and carefully detailed guidebook acts as a beginner's guide to those who may be interested in learning more about this ancient and wise practice. Placing emphasis on meditation, yoga, and understanding the core concepts of Buddhism allows the reader to apply its teachings to make their lives fuller and healthier. If you are curious about Buddhism and want to find the answers you seek, then look no further than this qualitative guidebook. Full of information on the various aspects of Buddhism, meditation, yoga, and more, Buddhism stands apart as a concise and practical guide to infusing your life with its many teachings. Here's what to expect in the Beginner's guide: What Buddhism is and what its teachings are The core concepts of Buddhism: karma, suffering, nirvana, and reincarnation The practice and benefits of yoga The four noble truths Practices, treasures, and poisons of Buddhism How to practice the five precepts of Buddhism How to practice mindfulness in order to reduce stress and anxiety And much, much more! The choice is now yours. Open yourself to the benefits of a life free of stress and anxiety through the understanding and practice of Buddhism. A clear and peaceful mind awaits you along your spiritual journey through its tenets and teachings. Begin your journey towards a better life and grab your copy of Buddhism: Beginner's Guide today!

[A Beginner's Guide to American Mah Jongg](#) Oct 31 2019 Learn the fascinating game of American Mahjong with this expert guide. This affordable best-selling book is the only available game strategy guide that is specifically geared toward American Mahjong (Mah Jongg) and follows the official National Mah Jongg League rules. Offering first-time players an easy-to-follow guide to this complex game, A Beginner's Guide to American Mah Jongg includes simple, easy-to-follow instructions and clear diagrams to walk the reader through each step of the game, including how to select a hand, how to play and how to develop winning strategies. A key feature is the color text which shows various hands and tiles. This Mahjong guide includes: Step-by-step instructions for gameplay. Hands-on "Do It" exercises Tips and quizzes for natural learning Mahjong background and history An explanation of tile symbolism Glossary of Mahjong terms A Beginner's Guide to American Mah Jongg is the perfect guide for all skill levels to learn Mahjong from Mahjong beginners to pros.

[A Beginner's Guide to Mathematica](#) Feb 13 2021 Because of its large command structure and intricate syntax, Mathematica can be difficult to learn. Wolfram's Mathematica manual, while certainly comprehensive, is so large and complex that when trying to learn the software from scratch -- or find answers to specific questions -- one can be quickly overwhelmed. A Beginner's Guide to Mathematica offers a simple, step-by-step approach to help math-savvy newcomers build the skills needed to use the software in practice. Concise and easy to use, this book teaches by example and points out potential pitfalls along the way. The presentation starts with simple problems and discusses multiple solution paths, ranging from basic to elegant, to gradually introduce the Mathematica toolkit. More challenging and eventually cutting-edge problems follow. The authors place high value on notebook and file system organization, cross-platform capabilities, and data reading and writing. The text features an array of error messages you will likely encounter and clearly describes how to deal with those situations. While it is by no means exhaustive, this book offers a non-threatening introduction to Mathematica that will teach you the aspects needed for many practical applications, get you started on performing specific, relatively simple tasks, and enable you to build on this experience and move on to more real-world problems.

[ITIL for Beginners](#) Sep 30 2019 A comprehensive yet nicely abbreviated alternative to the five multi-thousand page volumes comprising the Information Technology

Infrastructure Library (ITIL(R)) ITIL(R) For Beginners was reviewed and licensed by Axelos, the government-sponsored publisher of ITIL. This beginner-friendly text is easy-to-read and fully accessible to ITIL(R) newcomers.

Absolute Beginner's Guide to Networking Aug 29 2019 This new edition gives readers the ability and understanding necessary to create and administer a network. The book shows the reader how to physically connect computers and other devices to a network and access peripherals such as printers over the network.

A Beginner's Guide to Critical Thinking and Writing in Health and Social Care Mar 05 2020 Ever struggled to write a critical essay? Ever wondered what critical thinking actually is and how you can apply it in your academic work and practice? This bestselling guide takes you through every stage of becoming a critical thinker, from approaching your subject to writing your essays or dissertation in health and social care. Each chapter tackles a different aspect of critical thinking and shows you how it's done using examples and simple language. Beginning with an overview of the importance of critical thinking, the book goes on to cover: How to think critically about different types of information as potential evidence, including books, journals, articles, websites, and, new to this edition, social media How to demonstrate critical thinking in written work and presentations How to adopt critical thinking in practice Updated with more references to online resources and critical appraisal tools, this fully revised second edition includes: The key tool 'Six questions for critical thinking' which will assist you in developing your skills for academic work and practice - updated for this edition in response to student evaluation An expanded worked example of critical analysis New exploration of the connection between theory and practice This book is an essential purchase for students and qualified healthcare staff alike and was highly commended in the BMA Medical Book Awards 2012. "This is an amazing book that I recommend to all levels of students as there is something in it for all. It is written in an easy to understand and friendly style that is accessible to anyone has an interest in critical thinking whether they are studying or not. It puts a different perspective on one's thinking and has even turned it on its head for some students. I love this book and the sound of the penny dropping for my learners!" Liz Rockingham, Adult Field Lead / Teaching Fellow, University of Surrey, UK "In my estimation this is the definitive beginner's guide to critical thinking and writing in health and social care. After reading this book any student should understand why and how critical thinking underpins professional practice and the highest endeavours in academic work and research. Within the book are three invaluable checklists: 1) 'Six questions for critical thinking', 2) 'Critical thinking skills in your written work' and 3) 'Critical thinking, or relying on routine'. A wonderful book for both Undergraduate and Masters' students and a must for hard-pressed academics who wish to encourage and endorse the need for critical thinking at all levels in all of their students". Dr Ruth Davies, Associate Professor Child and Family Health, Swansea University, UK "I did not intend to read this book cover to cover but it was such a pleasure I did. The book by Aveyard, Sharp and Woolliams achieves exactly what it sets out to do and is a comprehensive and highly readable guide. In this little gem the mysteries of critical thinking and writing are unpacked. Useful tools, resources, activities and worked examples are included and the reader is guided to develop their own skills. From the initial challenge to explore their personal values, beliefs and assumptions, through to how to adopt critical thinking in practice, the reader is left in no doubt as to the valuable contribution this book will make to developing their skills of critical thinking and writing for professional practice." Ailsa Espie, Senior Lecturer, Division of Nursing, Queen Margaret University, UK "Health and social care professionals navigate through extensive quantities of information in the course of their work. The ability to think clearly and critically is fundamental for appraising and implementing evidence and knowledge in practice. This book is an excellent place to start learning these vital skills and I recommend it to my students and to you." Dr Martin Webber, Anniversary Reader in Social Work, University of York, UK

Beginner's Guide to Pottery and Ceramics Jan 27 2022 Clay is an exciting material that has been used to make both practical and decorative items since prehistoric times. With this practical guidebook, learn all the skills you need to start creating your own beautiful ceramics. Step-by-step photographs and clear instructions will guide you through the core techniques, including pinching and coiling and throwing and trimming. Discover inspirational projects as your skills progress, from simple coiled vases with painted decoration to marbled clay boxes with transparent glazes. Learn how to decorate and fire your clay vessels with myriad textures, using methods such as inlays, slips, sgraffito, feathering, burnishing and resist. Following the impressive projects inside, you can put your new-found skills into practice and develop your creativity.

Hacking Feb 02 2020 The Most Comprehensive Hacking Beginners Guide! There are a lot of books on the market intended for people who want to hack. A lot of them have one thing in common: they delude you into thinking there's any one way to hack. The fact is that that's not a tale which is really congruent with reality. Hacking: The Ultimate Beginner's Guide to Learn Hacking Effectively instead teaches you to be the best hacker you can be, because it doesn't hold your hand: it teaches you broad concepts and inspires you to guide yourself going forward with your hacking education. In this book, you're going to be learning a lot of the key concepts that major hackers say that you need to understand in order to be a successful hacker. These include things such as the basics of networking, enabling you to learn and fully understand the manners and avenues that computers use to talk to one another; the basics of programming, enabling you to write your own programs and scripts to make yourself into an expert hacker; the basics of social engineering, which you can use to get any and all information that you need off of the internet and off of the computer; and a full introduction to the hacker mindset, which will carry you forward as you learn the ins and outs of computer hacking. There are a lot of books about computer hacking on the market, so why waste your money on one that you're not certain is going to teach you what you need to be taught? With Hacking: The Ultimate Beginner's Guide to Learn Hacking Effectively, you can rest assured that you're getting the best possible bang for your buck in regards to education as you prepare to learn all about the various nuances of computer hacking and the awesome critical-thinking and problem-solving skills that come along with that very same territory.

A Beginners Guide to Home Built Weapons Jun 07 2020 The first book in a series on building improvised weapons and improvised gunsmithing. This book explores building an improvised Sharps action and building a home built weapon using this action.

The Beginner's Guide to Intensive Care Jan 03 2020 *provides an excellent introduction to the management of acute illness for all clinical staff, and a solid foundation for those who choose to make ICM a fulfilling life-long career.* From the Foreword by Julian Bion, Professor of Intensive Care Medicine, University of Birmingham Foundation year doctors are frequently rotated to Intensive Care Units (ICUs) and, like many of those new to intensive care, find that the standard texts on this challenging clinical environment are too comprehensive to provide an introduction or day-to-day reference. This simple bedside handbook fills that gap, providing a pragmatic guide to the basics of ICU, patient management and emergencies, as well as topical areas like organ donation, using social media for learning, and management of the acutely ill patient. New to this edition, the book contains chapters on Sepsis, ARDS, Refractory Hypoxia, post-ICU syndrome, Point of Care Ultrasound, and Stress/Burnout; often from world-renowned contributors. It also addresses consent and capacity, including the new DOLS guidance. The second edition is newly divided into 7 sections: Basics; The Multidisciplinary Team; Initial Assessment: The First Hour; Drugs; Equipment and Investigations; Airway and Respiratory Emergencies; Other Emergencies and Management. *Each section is broken into short, easy-to-read topics, which have clearly outlined learning goals, summaries and emphasize the continuities between intensive care medicine and other forms of care. Foundation, Acute Common Stem and Anaesthesia junior doctors facing their initial attachment in Intensive Care will find this essential reading. Now even more accessible for non-career ICU doctors, it will also be an invaluable guide for ACCPs, outreach nurses, medical students, pharmacists, physiotherapists and allied health professionals.*

A Beginner's Guide to LaTeX Nov 05 2022 This book is intended for beginners of LaTeX. It is specially written keeping in mind the difficulties of those who are used to use Microsoft Word. Almost all tasks that one is used to do in MS word are covered. A simple principle is used: Type tutorial . . . Compile and Check the Output . . . Understand the things . . . and you will learn LaTeX!

Absolute Beginner's Guide to Home Automation Aug 22 2021 Get the home of tomorrow, today! Absolute Beginner's Guide to Home Automation will help you turn your ordinary home into a high-tech haven. Want to schedule your lights to turn on while you're on vacation? Stuck late at work and want to start the roast you put in the crock pot this morning? You can make it all happen with the help of existing 110V electrical wiring in your home and this step-by-step tutorial. Through simple, do-it-yourself instructions, you will walk through the process of outfitting every room in your home with a network connection that you can control with a few clicks on your computer keyboard. Complete with illustrations and photographs, Absolute Beginner's Guide to Home Automation will have you riding the wave of the future in no time. The Map Jul 09 2020 "The Map" is a practical guide for students doing their first major research at BA and MA/PhD levels.

Beginner's Guide to Crochet Mar 29 2022 Want to learn to crochet, but have no idea where to start? Well this book will guide you through the basics and have you completing your first project in just one day! Each new stitch is explained in easy steps with accompanying photographs and diagrams and is followed up with a project showing you how to utilize your new found skills. The 20 modern projects range from a super simple cafetiere cosy to a granny square blanket, plus there is a section dedicated to "extreme crochet", using t-shirt yarn to create larger-than-life crocheted creations. In addition, crochet charts are included for each stitch and pattern with the author explaining, in detail, how to read and follow charts. The author's chatty, informal style will take you on your journey from newbie to fully-fledged crocheter and before you know it you'll be crocheting and making fantastic homemade presents for friends and family. Crochet blogger, Sarah Shrimpton, who blogs under the name Annaboo House, is a self-taught crocheter and former teacher, who started blogging for fun and now has over 7k followers on Instagram. 01012018 North American Coins & Prices A Guide to U.S., Canadian and Mexican Coins 0197814402484981B01David HarperHarper, DavidDavidHarper2B20Thomas MichaelMichael, ThomasThomasMichael3B20Richard GiedroycGiedroyc, RichardRichardGiedroyc27Twenty-seventh Edition01eng76600766037000 B&W illustrationsANT0110000101010102Your guide to North American coins! With more than 50,000 individual coin listings, more than 6,100 photographs and expertly vetted values for the United States, Canada and Mexico, 2018 North American Coins & Prices is the ideal single-source reference for coins of our continent. Organized by country, government, denomination and date of issue, this growing reference remains an easy-to-use guide to an immense catalog of coins. The U.S. section features listings for early Colonial coins and tokens of the 17th and 18th centuries through Federal issues from 1791 to date. Mexico listings begin in 1701 and continue chronologically through many government changes to today. Canada's listings begin with its earliest unified coinage in 1858 and continue through their many 21st century commemorative issues. Inside you'll find: Pricing, descriptions and photos for coin issues of the United States, Canada and Mexico Improved chronological structure for Colonial America and Mexico War of Independence Historical market performance graphs of significant U.S. coins Select Mint State and Proof grades for modern issues Grading Guide to U.S. and World coins

A Beginner's Guide To Mindfulness: Live In The Moment Mar 17 2021 This book helps you experience freedom and cope with stress by combining mindfulness and Acceptance and Commitment Therapy exercises in an accessible, 9-week programme.

Beginner's Guide to Linocut Sep 10 2020 Learn to create beautiful and practical linocut prints at home with this contemporary guide to a well-loved traditional art form. Linocut and screenprinting have undergone a resurgence in recent years; this book teaches the basic techniques for learning to make your own prints at home, under the guidance and tutelage of expert teacher and artist Susan Yeates. Susan, who runs her own print business, Magenta Sky, explains the rudiments of linocutting, and guides the reader through ten practical and attainable projects including creating gift cards, artworks to frame and bags or tea towels to print and give as personalized presents.

Lean Six Sigma QuickStart Guide Apr 05 2020 "The Lean Six Sigma QuickStart Guide was created for both novice-level learners and experts looking to revisit the fundamentals. Built with accessibility in mind, this book is a learn-and-go entry point into this powerful business success methodology."--Back cover.

Beginner's Guide to Life Drawing Jun 19 2021 A beautiful, practical course to life drawing, using a range of media and techniques. "Life drawing is not only about learning to draw the body accurately; it also teaches you to translate our complex three-dimensional world... to the confines of a sheet of paper." By applying a few basic rules, the shape of a body can be both accurately and artistically captured in as little as two minutes, using only a small selection of artist's materials. Feel encouraged as you start your life-drawing journey by accomplishing an effective, straightforward pose, formed across a few straight lines and drawn with a standard pencil. Then, work with ease through each of Eddie's beautifully drawn projects to tackle fundamental methods for sketching, designed to steadily introduce you to invaluable techniques that will bring your work to the next level. Every project includes fully illustrated step by step and helpful advice on the drawing method used. Pore over the accompanying gallery of stunning pieces by Eddie at the end of the chapter, showing examples of the demonstrated technique and providing inspiration for your own poses and style, once you've built your confidence. From line, tone and shade through to positioning, drawing hands, feet and faces, this is the ultimate, undaunting guide to learning to draw the body.

A Beginner's Guide to the Humanities Aug 10 2020 An ideal supplemental text for any undergraduate course in humanities or Introduction to the Arts. This practical beginner's guide to appreciating and experiencing culture provides a handy introduction to the world of art that teaches students how to observe, enjoy, and analyze the arts. Professor Philip Bishop wrote this book because there was no concise handbook on the market covering the arts as a whole. His text provides a succinct and affordable guide to the arts and humanities geared to students who are starting from scratch in their study of the arts. Self-contained chapters provide an essential companion guide to understanding a specific discipline-including painting, sculpture, music, and theater-with a clear and insightful explanation of the discipline's process of creation. . . . From publisher description.

Beginner's Guide to Sculpting Characters in Clay Dec 26 2021 Beginner's Guide to Sculpting Characters in Clay is a comprehensive guide to traditional sculpting tools, materials and techniques for beginners."

A Beginners' Guide to the Dolls' House Hobby May 19 2021 Jean Nisbett's classic volume gets a welcome update and expansion--making it a practical, accessible introduction to all the basics, with lavish images and easy-to-follow hints that help beginners save time and avoid costly mistakes. Nisbett explains how to choose and build a house from a kit; handle a period building; furnish the interior; create charming shops; and plan a dolls' house that will enchant a child--and actually stand up to play. Equipment and materials, finishes, decoration, decorative detail, gardens and renovation all receive in-depth coverage, while checklists set out a logical order for work.

A Beginner's Guide to Using Open Access Data Nov 24 2021 Open Access Data is emerging as a source for cutting edge scholarship. This concise book provides guidance from generating a research idea to publishing results. Both young researchers and well-established scholars can use this book to upgrade their skills with respect to emerging data sources, analysis, and even post-publishing promotion. At the end of each chapter, a tutorial simulates a real example, allowing readers to apply what they learned about accessing open data, and analyzing this data to reach the results. This book can be of use by established researchers analyzing data, publishing, and actively promoting ongoing and research. Key selling features: Describes the steps, from A-Z, for doing open data research Includes interactive tutorials following each chapter Provides guidelines for readers so that they can use their own accessed open data Reviews recent software and websites promoting and enabling open data research Supplements websites which update recent open data sources cent software and websites promoting and enabling open data research Supplements websites which update recent open data sources

A Beginner's Guide to Tibetan Buddhism Jan 15 2021 Uncover the nature of the mind with this ground-level, practice-oriented presentation of Tibetan Buddhism. A personal and accessible guide to establishing progress on the path. The book begins with the awakening of students' interest in spirituality and the initial encounter with Tibetan Buddhism, then leads us through all the steps necessary for successful practice in the West. Included is succinct counsel on finding an appropriate teacher, receiving empowerments, becoming active in a center, and launching and sustaining a Vajrayana practice. Special emphasis is placed on the potential pitfalls, and the marvelous benefits, of the guru-disciple relationship.

Beginner's Guide to Digital Painting in Photoshop May 31 2022 A step-by-step guide to digital painting in Photoshop that covers the fundamental aspects in an accessible and comprehensive fashion.

Computer Basics Absolute Beginner's Guide, Windows 10 Edition May 07 2020 Updated for the Latest Windows 10 2019 This is today's best beginner's guide to using your computer or tablet with the Windows 10 operating system. Make the most of your Windows 10 notebook or desktop computer--without becoming a technical expert! This is the fastest way to get comfortable, get productive, get online, get started with social networking, make more connections, and have more fun! Even if you've never used a Windows computer before, this book shows you how to do what you want, one incredibly clear and easy step at a time. Here's a small sample of what you'll learn: Set up your computer and use the Windows 10 Start menu and desktop Connect to the Internet and browse the Web with Microsoft Edge Get started with social networking on Facebook, Twitter, Pinterest, and LinkedIn Use Windows 10's built-in apps--and find great new apps in the Windows Store Connect printers and external storage, and set up automatic file backup Connect to a home wireless network or public Wi-Fi hotspot Go online to shop and sell--and smart search with Microsoft Cortana® Get work done quickly with Microsoft Office Organize, view, and share photos Listen to streaming music with Pandora and Spotify Watch streaming movies and TV shows with Amazon Prime Video, Hulu, Netflix, and more Protect yourself against viruses, spyware, and spam Keep your system running reliably at top speed

The Beginner's Guide to Stamp Collecting Jul 21 2021 Specifically for first time collector, covers important topics from basics of equipment through serious interest in philately.

A Beginner's Guide to Studying the Bible Jun 27 2019 Provides an introduction to the Bible, and discusses the different scriptures and books

Beginners Guide to Clinical Medicine Aug 02 2022

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